



*Home Insurance Claim Form*

*(Effectuated through Carroll & Partners Ltd.)*

**LLOYD'S**

Certificate No.

Claims Ref.

To enable us to deal with your claim promptly please ensure you answer all the relevant questions, and if there is insufficient room provided continue in box 7.

Please return to the:

Household Claims Department, Carroll & Partners Ltd, 2 White Lion Court, Cornhill, London, EC3V 3NP

You should

- undertake any temporary emergency repairs necessary to secure the property and prevent any further damage
- retain all damaged items in case we need to inspect them
- provide all documents that support your claim i.e. original purchase receipts, valuations or estimates to replace
- telephone Carroll & Partners Ltd if you require assistance

### I. Your Details

Your name (Mr/Mrs/Miss/Ms/Title)

Correspondence Address

Postal Code

Home Number:

Mobile Number:

Work Number:

Fax Number:

e-mail address:

Address of premises where this loss or damage has occurred (if different from correspondence address above)

Postal Code

Are you the owner?

Tenant?

Other?

### 2. Loss Details

a. Date of loss

b. Location of loss

c. Nature of loss including brief circumstances i.e. if a burglary how was entry obtained? If fire what was the cause?

d. Have the police been notified? **Yes**

**No**

If **Yes**, please give details of the

Station

Crime reference number

Date you reported the loss

e. Have any other enquiries been made? **Yes**

**No**

If **Yes**, please give details

f. Are you aware of any other insurance in force that covers the property concerned? **Yes**

**No**

If **Yes**, please give details

g. Are you registered for VAT? **Yes**

**No**

h. If you are aware of any other information which might assist us in the negotiation, please give full details



